

## **BYLAWS**

**of**

### **Tamang Cooperation Society of California (TCSCA)**

#### **ARTICLE- 1**

#### **ORGANIZATION**

##### **Section 1. Name:**

The name of this organization is Tamang Cooperation Society of California.

##### **Section 2. Purpose:**

This Corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for charitable purposes. The specific purposes for which this corporation is organized are:

##### **Section 3. Visions:**

We the Tamang people living in the United States of America envisions full of joy, prosperity, generosity, cooperative, and global peace by advancement of social culture, education, health, economic development and sustainable natural environment among the Tamang people and their surrounding communities.

##### **Section 4. Mission:**

Mutual cooperation for lasting positives changes the lives of Tamang people and their surrounding communities.

##### **Section 5. Goals:**

- a. To keep live cooperation among Tamang and their surrounding families to help the time of sick, illness, death, insecurity, disability, displaced and natural calamity.
- b. Ensure all Tamang and their surrounding communities have access for education, health, economic opportunity and human service program.

- c. Preserve and promote Tamang language, art, religion, heritage and literature.
- d. Promote peace and solidarity for global peace and harmony.

**Section 6. Objectives:**

- a. Support human, technical, material and financial assistance to the Tamang and their families when their situation require.
- b. Attend all members in person and support to Tamang members and their families' funeral event and death rituals.
- c. Organize social, cultural, and religious events such as Tamang New Year and fund raising programs.
- d. Align and establish network with similar organization which carry similar goals and objectives.

**ARTICLE- 2**

**MEMBERSHIP AND FEES**

**Section 1. Membership:**

**a. General Member**

All the persons residing in California for at least two months may be eligible to obtain a position as a General Member of Tamang Cooperation Society of California. The General Members at the age of 18 years or older have the right to vote and eligible to be elected in the Executive board.

**b. Honorary Member**

Distinguished members of the Tamang and other communities who have in the past demonstrated their common concern to the Tamang Community are nominated to the Honorary Membership by the majority Board members. However, advice of Honorary Members is no-binding to the Board.

## **Section 2. Responsibilities of the Members:**

a. All members shall have the right to participate in the affairs of the TCSCA, freely and non-discriminatorily. All members shall be treated with dignity, respect, and civic courtesy commensurate with that normally accorded to other individuals in the community.

b. All members shall have joint not to bring disruptive activities under the name of TCSCA. Membership may be terminated by the majority vote of executive committee upon showing of reasonable and sufficient cause.

c. Membership dues already received by the corporation shall not be refundable. Any member may resign his/her membership by submitting a notice of resignation in writing to the Executive Committee. Membership dues already received by the TCSCA shall not be refundable.

## **Section 3. Membership Fees:**

a. General: 2 years \$20.00

b. Student: 2 years \$10.00

c. Lifetime: \$500.00

## **ARTICLE- 3**

### **EXECUTIVE COMMITTEE**

#### **Section 1. Structure:**

a. President

b. First Vice President

c. Second Vice President

d. General Secretary

e. Treasurer

f. Board Members (There will be 6 board members)

## **Section 2. Responsibilities:**

### **a. President**

The president is the Chief Executive Officer of the organization. The president shall preside at all the meetings and represent the organization in all public forums. He/she prepares correspondence in coordination with the General Secretary.

### **b. First Vice President**

The First Vice President shall perform all duties delegated by the Executive Committee or the President. In absence of the President, the first Vice President shall assume the power of the President.

### **c. Second Vice President**

The Second Vice President shall perform all duties delegated by the Executive Committee or the President. In absence of the President and First Vice President, the second Vice President shall assume the power of the President.

### **d. General Secretary**

The General Secretary takes the minutes of all meetings and businesses of Tamang Cooperation Society of California and calls for board meetings with the consent of the President.

### **e. Treasurer**

The Treasurer shall receive and be custodian of all funds of Tamang Cooperation Society of California and shall pay all bills upon written authorization of the President. The Treasurer shall open and manage a bank account in the name of the TCSCA. The Treasurer shall also keep a current roster of the membership of the organization. The Treasurer shall file the tax by March 15<sup>th</sup> each year.

### **f. Board Member**

Board Members will oversee the general businesses, participate in the executive committee and also give advice if needed. He/she shall be the decision makers by their voting power for the organization's policies and programs in the Board meeting. The Board Members shall carryout any responsibility given by the Board.

## **Section 3. Term:**

The term of office of the Executive Committee member shall be 2 years and he/she is eligible for re-election.

**Section 4. Fiscal Year:**

The fiscal year of the TCSCA shall be a calendar year from January 1 through December 31.

**Section 5. Absentee, Dismissal, and Replacement:**

The majority of Board Members may dismiss any of its Board Members for absenteeism of 2 consecutive meetings with out any relevant reasons provided to the Executive Board. A Board member will be appointed a to fill up a vacant seat in the Board if required. Any executive member or other members may resign by giving a notice in writing to the President. Any member who violates the core values of the organization including such actions but not limited to mishandling of the funds, using the organization for personal or political gains, and working against the missions of Tamang Cooperation Society of California can be subject to a removal by a two-third majority of the executive committee. The president can nominate a replacement candidate for the remaining term.

**ARTICLE- 4**

**SUB-COMMITTEES**

The President can form sub committees and appoint executive members as committee chairs. The President specifies the term of service for each committee member and can reappoint or remove any member of the committees. The sub-committees' members may be selected from General Members.

**ARTICLE- 5**

**ADVISORS**

The immediate past president of the Corporation shall automatically become a member of advisory board. The President can nominate five other highly reputed personals advisory for TCSCA. The advisory board member is entitled to participate in the executive meeting but he or she shall not have voting rights.

## **ARTICLE- 6**

### **MEETINGS**

#### **Section 1. Executive Board Meetings:**

An executive board meeting shall be held at least once a month called by the President and/or the General Secretary.

#### **Section 2. General Meetings:**

General Meetings of TCSCA will be held annually as approved by the Executive Committee. The General Secretary shall inform all participants at least 1 month before the meeting through email or phone.

#### **Section 3. Special Meetings:**

The President or 2/3, majority of the Executive Committee can request for the special meetings. Announcement of the special meeting time, date, place, and objects shall be provided to the members at least 2 weeks in advance to each member through email, phone, or mail.

#### **Section 4. Telephone Conference Meetings:**

The President and General Secretary of TCSCA shall hold a executive board telephone conference meeting in certain urgent cases. The General Secretary shall inform all the participants at least 1 week before the TCM by email or phone. The telephone conference meeting should enable the participating executive members to hear and talk to each other.

#### **Section 5. Quorum:**

51% of the total members of the Executive Committee shall constitute a quorum of the Executive Board Meetings. A quorum of the General Membership Meeting shall be defined as majority of the total number of voting members in good standing with the corporation.

## **ARTICLE- 7**

### **ELECTION GUIDELINES**

#### **Section 1. Election:**

- a. Elections of the Executive Board of TCSCA will be held every 2 years.
- b. The Executive Committee will form an Independent Election Committee.
- c. The Executive shall appoint at least 3 members election committee at two months prior to the date of election.

#### **Section 2. Election Guidelines:**

- a. The election board will publish a list of all General Members and make it available to all nominees of the new candidate for the Executive committee of TCSCA.
- b. The candidate must be a person of Tamang origin in order to be an eligible candidate to become the President of the TCSCA.
- c. The candidate must be minimum two years continued General Member of the TCSCA.
- d. The election committee shall provide all necessary election materials, counts the election ballots and declare the election results.
- e. The chairman of the election committee shall be nominated by the consensus of all the members appointed.

## **ARTICLE- 8**

### **AMENDMENTS**

Amendments to the Bylaws may be requested in writing by any regular member to the Executive Committee. The Executive Committee shall discuss all such requests and table only those deemed appropriate for a vote at the General Meetings. Any change of the Bylaw shall require the vote of 2/3 Executive Members and upon approval by the simple majority of the voting General Members present at the General Meeting.